

# TOP 30 INTERVIEW QUESTIONS

*PA CareerLink Pittsburgh/Allegheny County offers additional help and resources for interviewing. Please see our workshop schedule or contact a staff member for more information.*

## Quick Tips

- Do not rush answers
- Make eye contact
- Smile and be confident
- Give specific examples
- Talk about your skills
- Be honest
- Show interest
- Always ask questions
- Relax and be calm

1. Tell me about yourself.
2. What courses or jobs have you liked best? Least?
3. How would you describe your managerial style?
4. What would you consider your biggest accomplishment?
5. What are a few of your greatest strengths?
6. What is one of your weaknesses?
7. What type of position are you most interested in?
8. Describe what would be the ideal job for you.
9. Where do you see yourself, career-wise, in the next five years?
10. What is the greatest challenge you've had to face, and how did you handle the situation?
11. Give five adjectives that best describe you.
12. How would a friend describe you to me?
13. Do you think your grades reflect your abilities accurately?
14. How many employees have you directly managed?
15. What has prepared you the most for this job?
16. Why are you interested in our company?
17. How do you feel about travel or overtime?
18. Why should I hire you?
19. How long do you plan on working here?
20. Have you ever had a disagreement with your boss? Why? Why not?
21. Tell me about your schooling and training.
22. What was your greatest failure? How did you learn from it?
23. Are you at your best when working alone or as part of a group?
24. Would you rather be in charge of a project or working as part of a group?
25. What would you do if one supervisor told you one thing and another supervisor told you something that contradicted this?
26. What would your previous employer tell me about you?
27. Why do you feel that you are the best candidate for the position?
28. Tell me about your work and school experiences.
29. Why are you looking for a new position?
30. What do you think you could contribute to this company?

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**CareerLink**  
PITTSBURGH/ALLEGHENY COUNTY

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